



Virginia Information Technologies Agency



VITA Comprehensive IT Goods and Services Bill Reconciliation Guide

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Director, Finance and Administration

AITR Meeting

June 13, 2012





Introduction

VITA has created a guide to help agencies review and reconcile their comprehensive information technology (IT) goods and services bill from VITA



Why did VITA prepare a guide?

- Agency personnel are responsible for validating the monthly comprehensive IT goods and services bill
- Agency personnel have requested assistance with this validation
- Guide can serve as a reference tool for those responsible for bill validation
- To help agency personnel better understand the advantages of the partnership asset reporting server (PARS)



How will the guide help?

- Provide agency personnel with tools to help them review and reconcile their monthly bill
- Provide agency personnel with helpful links to help them be successful in this reconciliation
- Provide agency personnel with tools to help ensure that asset-based services are accurate



Where is the guide?

- The guide will be posted on the VITA website, AITR Resources page as soon as it is finalized



Additional Information

Comprehensive bill disputes can be filed:

<http://vita2.virginia.gov/misforms/forms/vitaf.cfm>

Please be sure to follow the directions



Additional Information

VITA's credit policy:

http://www.vita.virginia.gov/uploadedfiles/VITA_Main_Public/unmanaged/library/FinanceCreditPolicy_100111.pdf



Additional Information

Questions about your bill can be sent to your agency customer account manager (CAM) or you may contact the VITA billing staff

billing@vita.virginia.gov

(804) 416-6319



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VITA Rates Update

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Good News on Rates

- On May 24 VITA submitted its annual rate update to the Joint Legislative and Audit Commission (JLARC) for review
- Proposed rates decline 2.36 percent overall
- Some rates increasing, some decreasing
- Updated rates scheduled to take effect July 1



Rate Changes

- Vendor portion
 - Comprehensive Infrastructure Agreement (CIA) with Northrop Grumman allows for a cost of living adjustment (COLA) each year
 - Increased usage allows us to spread same fixed costs over bigger base
 - Additional resource charges/Reduced resource credits



Rate Changes

- VITA portion
 - Surcharge reduced from 8.48 percent to 8.32 percent
 - Debt recovery surcharge reduced to 1.99 percent; allows recovery of \$6 million
 - Pass-through surcharge reduced from 5.43 percent to 5.42 percent
 - Projected FY12 over and under recoveries are factored in



Rate Changes

- All rates change
 - IT infrastructure program
 - Mainframe -2.80%
 - Servers -2.52%
 - Server storage +1.78%
 - Disaster recovery servers +1.79%
 - Disaster recovery storage +2.07%
 - PCs, mailboxes, printers, etc. -2.20%
 - Data network +0.79%
 - Voice -5.96%
 - Legacy
 - Data +4.86%
 - Voice -18.75%



Rate Changes

- Most agencies with steady usage will see modest savings in FY13 compared to FY12
- Some agencies will see modest increased costs because of overall increased usage and/or increased usage of the categories of services that are seeing rate increases
- Details of the proposed rates and the impact on each agency have been shared by CAMs



Rate Changes

FY13 rates:

[http://www.vita.virginia.gov/uploadedFiles/
VITA Main Public/Services/VITA Rates/FY
2013 VITA Rates surcharges.pdf](http://www.vita.virginia.gov/uploadedFiles/VITA_Main_Public/Services/VITA_Rates/FY2013_VITA_Rates_surcharges.pdf)



Questions?